



Lowndes County Schools – Technology Department

REQUEST FOR BIDS FOR EPSON POWERLITE 98H DIGITAL PROJECTORS LOWNDES COUNTY SCHOOLS

The Lowndes County Schools System is soliciting sealed bids for 80 projectors. We will accept bids for these specified models only:

- Epson PowerLite 109 WXGA digital projectors, prefer under the Epson Brighter Futures program. V11H861020
- Hitachi CP-WX4042WN WXGA digital projector

Vendors will provide pricing for projectors with 3-year and 5-year warranty.

Bids for projectors must include shipping costs, with all projectors being delivered to

Parker Mathis Learning Center
1500 Lankford Drive
Valdosta, GA 31601

The enclosed response sheet must be used and fully completed.

These bids will be evaluated by the Technology Department of the Lowndes County Schools. The department will make a recommendation to the superintendent as to which bid best meets the needs of our schools and which best satisfies the requirements detailed in this packet. While price is an important consideration, it will not be the sole determining factor in the selection of a solution. An established history in the education market, past satisfactory experience in the Lowndes County Schools System, positive evaluations by schools submitted as references, and comparison of the vendor's service descriptions will contribute to the selection of the solution.

Sealed, written bids will be received by the school system at the time and place specified. Neither dating of the bid nor placing in mail by this date will meet requirements. Bids must be received on or before the date and time stated.

The school system reserves the right to reject any and all bids, to waive any and all formalities, and to select the bid that the Lowndes County Schools determines to be the best for the system.

Specifications

We are soliciting bids for the Epson PowerLite 109 WXGA projector and/or the Hitachi CP-WX4042WN. No other projector will be considered.

Warranty and Support

With your bid, **you must include** a statement of how problems will be resolved. Your statement must include, at a minimum:

- What is the warranty period, and what items are included and excluded under this warranty?
- How will support requests be entered, whether through the web or through phone service representatives?



Lowndes County Schools – Technology Department

- Will service be performed onsite by a company representative or must the equipment be shipped to a service depot? What charges (including shipping) are incurred for warranty depot service?
- What is the expected turn-around time to resolve a support issue, from initial report until item is returned from service?
- **The system will reserve the option of whether to extend a warranty to five years or not.**

Additional Purchases

If the vendor chooses to honor the bid price for subsequent purchases, the Lowndes County Schools will purchase additional projectors at this bid price from the selected vendor through June 2019.

Substitutions

We recognize that manufacturers will on occasion retire and replace specific models. If the manufacturer ceases production of a specified projector at any time between July 2018 and June 2019—at the sole discretion of the Lowndes County Schools—we will accept substitution of a projector with one from the same manufacturer that meets or exceeds the specifications of the discontinued model at the same or lesser cost.

BID REQUIREMENTS -

As required by Board policy all bids must be submitted as sealed bids. Bid envelopes must be sealed and reach our office by 2:30 PM on Tuesday, July 10, 2018. Late bids—for any reason—will not be considered. Bids will be opened in the Board of Education building on Norman Drive. Electronic submissions will not be accepted.

Envelopes should be returned **to the attention of Teri Welden** and marked “July 2018 Digital Projector Bids.” Bids may be delivered to 1592 Norman Drive, Valdosta, GA 31601 or mailed to the same address. The system will not be responsible for the premature opening of envelopes not properly addressed and/or marked. We recommend that you not use United States Postal Service if there is any concern about a bid not being received prior to the deadline. UPS standard delivery to our location is at 4 pm.

Unsealed bids will be deemed unresponsive and rejected.

All bids must be in ink or typewritten. No pencil or erasures (including ink erasures) shall be permitted. Mistakes may be crossed out and correction inserted adjacent. Person signing the bid form must initial corrections in ink.

The enclosed bid response sheet must be used and fully completed. An officer of the company must sign the bid response form and list the official firm or corporate name.

After the public opening of the bids the system may require up to thirty (30) working days for review before presenting a recommendation to the superintendent.



Lowndes County Schools – Technology Department

If the vendor has not previously provided digital projectors or other technology equipment to the Lowndes County Schools, the vendor must provide three (3) references with contact information from previous business customers (preferably school systems).

Any questions should be directed to:

Al Rowell, Director of Technology, Lowndes County Schools, 1592 Norman Drive, Valdosta, GA 31601
229-316-1864
alrowell@lowndes.k12.ga.us



Lowndes County Schools – Technology Department

Response Sheets – Digital Projector Bid

80 Epson PowerLite 109W WXGA Digital Projectors

\$ _____ Unit Price for the Epson PowerLite 109W WXGA Digital Projectors with 3 yr warranty

\$ _____ Unit Price for the Epson PowerLite 109W WXGA Digital Projectors with 5 yr warranty

\$ _____ Shipping charges for delivery of 80 projectors to Parker Mathis Learning Center, 1500 Lankford Drive, Valdosta, GA 31601

Response Sheets – Digital Projector Bid

80 Hitachi CP-WX4042WN WXGA Digital Projectors

\$ _____ Unit Price for the Hitachi CP-WX4042WN WXGA Digital Projectors with 3 yr warranty

\$ _____ Unit Price for the Hitachi CP-WX4042WN WXGA Digital Projectors with 5 yr warranty

\$ _____ Shipping charges for delivery of 80 projectors to Parker Mathis Learning Center, 1500 Lankford Drive, Valdosta, GA 31601

Please complete and sign the submission information page following this page and return with your sealed bid.



Lowndes County Schools – Technology Department

Submitted by

Company Name

Contact Name

Address

Address

Telephone

FAX

E-mail

Signature

Date